



# APARTMENT COMMUNITY MANAGERS GROUP

## MEETING HIGHLIGHTS



Date: March 13th, 2024

Time: 10:00AM - 11:30AM

### 10:00AM Introductions

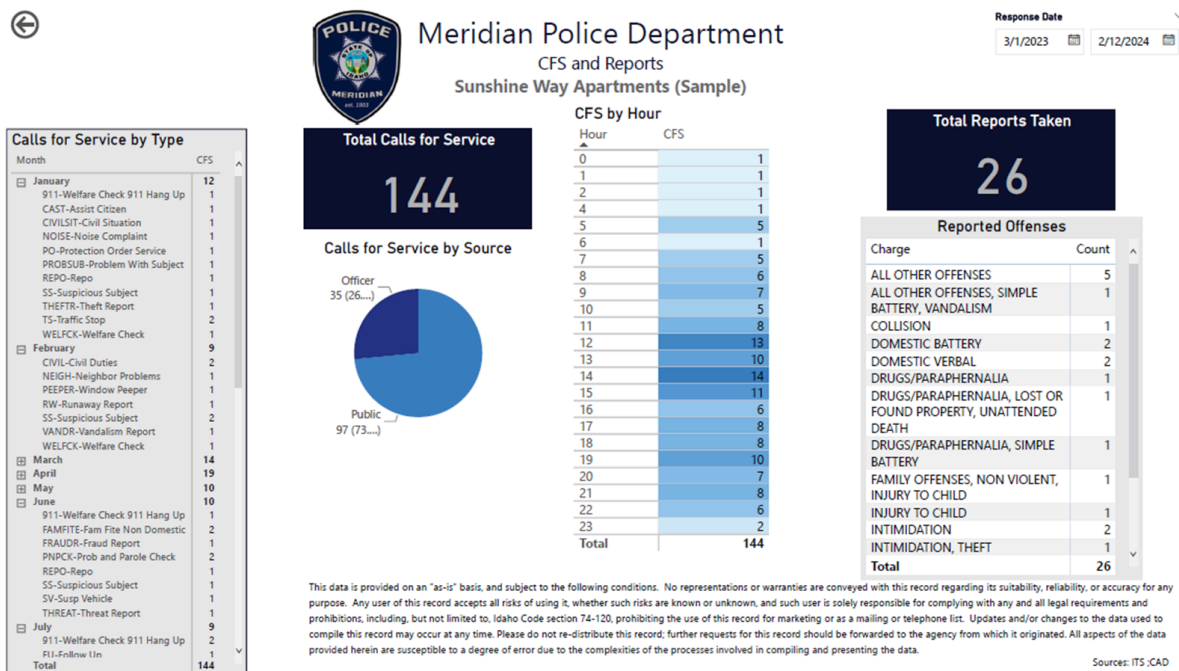
- Jennifer Abrao & Christy Boyes, Crime Prevention Specialists
  - MPD liaisons for the group
- MPD Records Supervisor, Mandy Kulig & Senior Crime Analyst Elizabeth Hayward

### Attendees:

1. Angee Jensen- CBW Properties
2. Shivani Sami- CBW Properties
3. Jereb Allen- United Parking and Security
4. Lynette Horton- CBW Properties
5. Josh Bartholomew-Red Tail by Baron
6. Brad Adcock- Red Tail by Baron
7. Becky Ducksworth- Heron Village (online)
8. Stacey Oldroyd- Benchmark Apts- CBW Properties (online)
9. Laura Kash- Crossfield/ Square one Properties (online)
10. Lori Walker- Cortland Holdings (online)

### 10:30AM MPD Senior Crime Analyst- Elizabeth Hayward

## Calls for Service and Reports example: Automated Report



- Information will be available to Crime Prevention for the purpose of providing information about calls for service and reports taken during any selected time period for a specific apartment community.
- Data within the report:
  - Calls for service: to the property but may or may not have generated a report.
  - Reports taken: generated report from a validated crime that occurred.
  - CFS by hour: the time of day when crimes may be occurring.
  - CFS by source: initiated by Officer vs Initiated by public.
  - CFS by type: breakdown by type over designated time period.
- Ada County Crime Mapper- website resource (link in PowerPoint presentation)
  - You can filter the information that you want to see including:
    - Report number
    - Type of Call
    - Date
    - Police Agency
    - Arrest Yes/No
  - You can export or print the data for your reference or to assist in documentation for possible eviction process.
  - An Ada County resource and should include data from:
    - Ada County Sheriff's Office (included Kuna, Eagle, and Star)
    - Meridian Police Department
    - Boise Police Department
    - Garden City Police Department
- Additional Online Resources:
  - Idaho Court Repository
    - [icourt.idaho.gov/](http://icourt.idaho.gov/)
  - Ada County Arrests
    - [adacounty.id.gov/sheriff/arrests-inmates-warrants/](http://adacounty.id.gov/sheriff/arrests-inmates-warrants/)

11:00 AM     Records Supervisor- Mandy Kulig

- Online Records resources Meridian Police website:
  - Make payments: parking, public records request
  - Make a police report: no-suspect information
  - Public Records Request Form: online
    - you can also email directly to [records@meridiacity.org](mailto:records@meridiacity.org) or complete a records request form in person at both station lobbies.
- Per Idaho code, Records has 3-10 business days to respond to a public records request.
- The more information you have the quicker it can be attended to:
  - Case/DR#, victim/suspect name, dates of birth, incident address, incident dates, or times.
- Typically, NO charge, unless it requires more than 2 hours' time or more than 100 pages.
- Property managers are considered to be (3rd party requester). Some information may be heavily redacted.
- \*\*If an officer leaves a business card, try contacting the officer first, they may be able to provide more details regarding the incident sooner than the records request process.
- If you are requesting for an eviction process, a lawyer can subpoena the records which will also contain more information than a 3rd party requestor.
- All mental hold cases will be denied to 3rd party requestors.
- Juvenile information is almost always redacted/ unavailable but can depend on circumstances or status of the case.
- Q: Is a security company employee considered 3rd party?
  - A: If you are named in the report as a “reporting party” or “person with knowledge” you would be an authorized agent, and therefore would be provided more information in the report.

**Reference materials-**

Email: [Crimeprevention@meridiacity.org](mailto:Crimeprevention@meridiacity.org)  
website: [meridiacity.org/apartmentgroup](http://meridiacity.org/apartmentgroup)

**Next Meeting: Wednesday -May 15th, 2024 10:00am**