

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – November 13, 2023

Call to Order:

The Meridian Rural Fire Protection District Annual Budget meeting for November 13, 2023, was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Roll Call:

Attendees: Commissioner Marv Ward, Commissioner Randy Howell, Commissioner Derrick Shannon, MFD Chief Kris Blume, MFD Deputy Chief Charlie Butterfield, Deputy Chief Justin Winkler, Deputy Chief Jordan Reese, MRFPD Legal Counsel John O. Fitzgerald, Corey Levin, Adam Knopp.

Approval of Agenda:

Motion was made and seconded to approve the meeting agenda. Agenda approved. Commissioner made motion and commissioner Shannon seconded.

Approval of the Minutes:

Motion was made and seconded to approve the minutes from the October 9, 2023 monthly meeting minutes. Commissioner Ward made motion, Commissioner Shannon seconded. Motion approved.

Treasurer's Report: Provided by Commissioner Howell:

- Approve and pay bills as follows:
 - Check #5499, City of Meridian, \$194,008.94 September 2023 A,B,C Budgets, Invoice #3007
 - Check #5500 , Fire Code Consultants NW, \$183.08, October Fees, Invoice # MRFD_Oct_2023
 - Check #5501, John O. Fitzgerald, \$1,866.59 Legal Services, Invoice #2023-11

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- Check #5502 , Kathleen Roma & Associates, \$106.67 Accounting and Payroll Services, Invoice #72844
- Check #5503 , Nampa & Meridian Irrigation District, \$1,087.60 Irrigation Fees Water Tower Properties, Invoice #1045-1,2,3,4,5
 - Check #'s were not available at time of meeting due to technical issues. Legal Counsel John O. Fitzgerald advised the MRFPD commissioner's could approve and pay bills and Commissioner Howell would report and update check #'s at the next MRFPD monthly meeting Monday, December 11, 2023. **(NOTE: Check numbers were updated after the meeting).**
- Total of \$197,252,88 checks paid out this month
- Motion made by Commissioner Howell to accept and pay stated bills. Commissioner Ward seconded. Motion passed.
- LGIP \$5,543,489.54
- US Bank \$14,455.72
- Current net cash position is currently \$5,557,945.26
- US Bank Statement September & October 2023 Received and Reconciled.
- LGIP Statement September & October 2023 Received and Reconciled.

Old Business:

- Updated on build and delivery of the new Water Tender Apparatus. Process delayed due to supply chain issues, primarily is the priming pump. Project date of completion is slated for first week of January 2024. Update provided by Deputy Chief Winkler.
- Brush Truck Apparatus update. Deputy Chief Reese provided update. An updated quote for refurbishment or new purchase was provided for

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the MRFPD Commissioners to consider. The recommendation from MFD is to refurbish the newest (2012) apparatus and leave the older unit in service. MFD also provided call volume for a three year data set for brush truck usage. Quote must be approved by November 16, 2023 in order to hold current pricing. Deputy Chief Winkler provided additional update to build time would have completion of refurbishment no later than May 2024. Historically, the local Hughes repair shop accepts payment upon delivery of finished product. Chief Winkler will update commission via email for specific payment dates.

- 15 total brush truck calls in 2023 to date, 32 in 2022, and 23 in 2021. Data provided by Chief Reese. Also provided high level number of calls for the MRFPD as a whole. 560 calls total.
- Chief Winkler stated expected life cycle of the brush truck apparatus after refurbishment is 10-15 years.
- Both current brush trucks are stationed at station 7 and station 8.
- Chief Winkler also provided positive reference for the local Hughes repair facility for quality work.
- Commission Ward made motion to approve the refurbishment of brush truck #38 based on bid estimate of \$94,807.86. Commissioner Shannon seconded. All commissioner approved and motion passed. Chief Winkler to deliver approval to Hughes.
- Chief Butterfield will provide update regarding response times within the MRFPD district per Chief Reese.
- No other old business discussed

New Business:

- MRFPD Executive Session. Closed meeting while MRFPD and Legal Counsel met. No Recording of session. Pursuant to Idaho code 74-206F presented by MRFPD Legal Counsel John O. Fitzgerald. Commissioner Ward motion for MRFPD Commissioners go into executive session, Commissioner Howell scolded. Roll Call Vote

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Commissioner Ward-Yes, Commissioner Shannon-Yes, Commissioner Howell-Yes. All guests and MFD personal departed room at 16:24 Mountain Time. Motion by Commissioner Ward to come out of executive session. Seconded by Commissioner Howell. Roll Call Vote Commissioner Ward-Yes, Commissioner Shannon-Yes, Commissioner Howell-Yes. Executive session ended at 16:42:41 Mountain Time.

- Follow up to MRFPD. Commissioner Ward stated that no decisions were made at this time. Directed MRFPD Legal Counsel John O. Fitzgerald to follow up with Meridian City Attorney regarding email dated October 16, 2023.
- Chief Blume provided update on Station dedication and opening ceremony December 5, 2023. First station in the Treasure Valley with station per-alerting using new integrated technology via 911 operations. Technology adopted valley wide. Aimed at better response times. Station 8 is open and operation running calls. Ceremony delayed until Meridian Police we able to occupy space.
- No New Business.

Motion was made by Commissioner Ward and seconded (Commissioner Howell) to adjourn the November 13, 2023 meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:59 PM MT.